

DRAFT

Minutes of the meeting of the
Woking JOINT COMMITTEE
held at 6.00 pm on 23 September 2015
at Woking Borough Council Civic Offices, Gloucester Square, Woking GU21
6YL.

Surrey County Council Members:

- * Mrs Liz Bowes (Chairman)
- * Mr Ben Carasco
- * Mr Will Forster
- * Mrs Linda Kemeny
- * Mr Saj Hussain
- * Mr Colin Kemp
- * Mr Richard Wilson

Borough / District Members:

- * Cllr Ken Howard
- Cllr Beryl Hunwicks
- * Cllr John Kingsbury (Vice-Chairman)
- * Cllr Kevin Davis
- * Cllr Anne Roberts
- * Cllr Carl Thomson
- * Cllr Graham Chrystie

* In attendance

Notes from Open Public Questions

30/15 APOLOGIES FOR ABSENCE [Item 1]

Cllr Beryl Hunwicks gave apologies for absence.

31/15 MINUTES OF PREVIOUS MEETING [Item 2]

The minutes of the last meeting held on 24 June 2015 were agreed and signed.

32/15 DECLARATIONS OF INTEREST [Item 3]

There were no declarations of interest.

33/15 PETITIONS [Item 4]

No petitions were received.

34/15 WRITTEN PUBLIC QUESTIONS [Item 5]

Two public questions were received and tabled. A copy of the questions and answers are annexed to these minutes. The supplementary question and response is recorded below:

Question 1:

Cllr Kingsbury noted that the Vyne bollards have been down for a considerable amount of time, and asked whether Knaphill Residents Association would welcome a consultation on the future of them. Mr Stubbs and Cllr Hussain would welcome this.

35/15 WRITTEN MEMBER QUESTIONS [Item 6]

Three member questions were received and tabled and are annexed to these minutes. The supplementary questions and responses are set out below:

Question 2:

Mr Wilson updated that he has met with Kier and is confident the power to the lights will be resolved soon. He is also liaising with the Chairman of the Elmbridge Local Committee as the crossing is just over the borough border.

Question 3:

Cllr Kingsbury asked about whether the funding for the signage should come from Woking Borough Council or Woking Joint Committee. In response Mr Morgan suggested it would be under the remit of the Woking Joint Committee as they had approved the scheme.

36/15 YOUTH PROVISION IN WOKING - ANNUAL REPORT 2014/15 (SERVICE MONITORING AND ISSUES OF LOCAL CONCERN) [Item 7]

Cllr Kemp introduced the Youth Annual Performance report which updated the committee on the work done by Surrey County Council and Woking Borough Council over the past year and congratulated all involved on the achievements made to date.

The committee welcomed the Borough Council and the County supporting non statutory youth provision.

The Integrated Youth Strategy has shown how better outcomes can be achieved through working together. One of the many benefits has been a year on year reduction of the number of young people involved in the criminal justice system, which is great news for the borough.

The Woking Youth Centre has been condemned and the service is currently being provided out of the Maybury Centre and the ARCH. The plan is to rebuild a Youth Centre on the same site, subject to funding. Members would be updated with progress.

Member comments:

- The great facilities at High Ashurst and the new responsibility for SEND were highlighted.
- Woking Youth Council was congratulated on the work that they have been doing in the borough.

- Work is progressing with Trinity Studios over Surrey County Council usage and some works will be required before it could be used by the youth service. Members asked to be kept updated on progress.
- Officers were asked to update members on the targets for Surrey Care Trust.

RESOLVED

Woking Joint Committee noted:

- (i) How Services for Young People and Woking Borough Council have supported young people to be employable during 2014/15, as set out in the appendix to this report.

37/15 CHANGES TO THE COMMUNITY YOUTH WORK SERVICE LINKED TO THE INTEGRATED YOUTH STRATEGY IN WOKING (EXECUTIVE FUNCTION) [Item 8]

Mr Kemp introduced the report which set out proposals for the Community Youth Work Service in Woking and how it was proposed that the service would be delivered across the borough. These changes are designed to enable the Community Youth Work Service (CYWS) to better support the integrated youth strategies priorities and implement a County Council Cabinet steer to allocate more resources to the areas of greatest need; and respond positively to an overall funding reduction of 11% for Community Youth Work across Surrey.

A joint consultation was conducted by both authorities and Woking Borough Council used the public consultation carried out to inform the future allocation of Woking Borough Council funding from April 2016.

Public comments:

Most youth centres don't open until 6pm. Would it be possible to consider opening them from 4pm so that young people don't have to hang around so long after school? In response it was noted that there is flexibility to do this under the new model, but it would have to be done within the finite resources available.

Member comments:

- There was some concern about the proposed decrease in hours in Goldsworth Park, and it was asked whether this could be revisited. It was noted that the recommendation gave guidance to officers and there is flexibility to change provision in consultation with the Officers Group and Youth Task Group.
- There is an increase of provision in Old Woking but further changes can be discussed with the Task Group.

Mr Kemp proposed an amendment to recommendation (i) to add reference to 3.2 to give further flexibility to officers. This was seconded by Mr Hussain and agreed by the committee.

RESOLVED

Woking Joint Committee agreed:

- (i) The below proposals set out in 3.1 and 3.2 as formal guidance for the Community Youth Work Service.
- (ii) Agree for the 'Officers Group' and Youth Task Group to scrutinise any variance from the agreed guidance to allow providers to adapt provision to meet the shifting needs of young people.

38/15 SPEED LIMITS IN WOKING BOROUGH (SERVICE MONITORING AND MATTERS OF LOCAL CONCERN) [Item 9]

Graham Cannon from Surrey Police gave a presentation on setting speed limits, speed limit reviews and 20mph speed limits.

Member comments:

- In response to a question regarding inappropriate speed limits, it was noted that introducing an unrealistic speed limit won't reduce driver speed. Limited resources need to be directed to injury accident sites.
- Regarding the recent increase in road traffic accidents on Surrey's roads, it was noted that accident statistics for the past four years have been down. The most recent increase does not sit with the trend and officers have been unable to draw a conclusion on why there has been an increase. Surrey County Council continues to work closely with Surrey Police on road safety.
- 30mph repeater signs are not allowed under current legislation. Speed cameras can only be installed at locations which fit certain criteria, and currently no new sites in Woking would fit these.
- Speed limits are assessed under the speed limit policy. The Joint Committee has to prioritise its funding to areas of need as all requests cannot be financed.
- Crashmap.info give accident statistics for individual roads.
- Community Speed Watch is still promoted across Surrey.

The Chairman thanked Graham Cannon for his presentation.

39/15 SPEED LIMIT ASSESSMENTS ON VARIOUS ROADS IN WOKING BOROUGH (EXECUTIVE FUNCTION) [Item 10]

Andrew Milne introduced the item which set out recommendations regarding speed limits on a number of roads in the borough. A paper was tabled setting out the maps and photographs of each of the locations. The recommendations take into account the existing vehicle speeds, the guidance within Surrey County Council's Speed Limit Policy and extensive discussions with Surrey Police's Road Safety and Traffic Management Team.

Public comments:

Mr Mackie raised the issue of speeding on Church Hill. It was agreed that this would be submitted as a formal written question at the December 2015 committee.

Member comments:

- Regarding the A3046, given the concerns of residents should the speed limit be reduced? Officers explained that the location has been considered carefully and put additional signage up. Reducing the speed limit would create inconsistencies on the network resulting in speed limits not being accepted.
- Members discussed the proposed limit on Lock Lane/Wisley Lane and queried whether it should be 30mph given the nature of the road. A similar report was due to be considered by Guildford Local Committee on 30 September 2015 which would provide consistency across the borough boundary. Mr Wilson proposed an amendment to recommendation (v) stating that the recommendation should be subject to Guildford Local Committee agreeing their report. This was seconded by the Chairman and agreed by committee.
- A discussion was held regarding the increase in speed limit on Smarts Heath Road. It was noted that all the speed limits would be advertised to allow for objections and comments to be made. These would then be considered by the Chairman and divisional member before the decision was made to proceed with the change. The current speed limit is considered inappropriate and does not meet the character of the road.

RESOLVED

Woking Joint Committee agreed that :

- (i) The speed limit on the A320 Chertsey Road should remain at 50mph;
- (ii) The speed limit on the A3046 Chobham Road should remain at 50mph (agreed by a vote of 7 for, 3 against and 3 abstentions);
- (iii) The speed limit on Barrs Lane should remain at 40mph (agreed by a vote of 10 for and 1 abstention);
- (iv) The speed limit on Burdenshott Road should remain as the National speed limit (60mph);
- (v) The speed limit on Lock Lane / Wisley Lane should be reduced to 40mph subject to Guildford Local Committee agreeing the change to the speed limit on the section of the road in Guildford Borough on 30 September 2015;
- (vi) The speed limit on Smarts Heath Road should be increased to 40mph (agreed by a vote of 10 for and 1 abstention);
- (vii) The speed limit on Warbury Lane should be reduced to 40mph (agreed by a vote of 10 for and 1 abstention).
- (viii) Any agreed speed limit changes should be advertised in accordance with the Road Traffic Regulation Act 1984, the effect of which will be to implement the proposed changes and revoke any existing traffic orders, as necessary;

- (ix) The Area Highways Manager in consultation with the Chairman of the Woking Joint Committee and the relevant Divisional Member resolve any objections received in connection with the proposals.

40/15 RESPONSE TO PETITION ON ARNOLD ROAD (SERVICE MONITORING AND ISSUES OF LOCAL CONCERN) [Item 13]

This item was moved up the agenda as members of the public wished to talk on the item.

Paul Fishwick introduced the report which set out the response to two petitions previously submitted to the Joint Committee. In response to the earlier question at public question time, it was noted that the figures for all vehicles were averaged and figures were not available for the number of cars travelling over 30mph. An additional speed survey has been carried out but the data was corrupted due to vehicles parking on the tubes.

Mr Carasco noted the large amount of work undertaken by Highways to ensure that members are fully aware of the relevant technical factors. Taking these into account alongside the original aims of the Sheerwater by pass in relation to Arnold Road, the specific circumstances relating to Arnold Road and the need to deter and manage the flow in the road, Mr Carasco proposed deleting the last six words from recommendation (i) and adding a new recommendation (v) as set out below. This was seconded by Mrs Bowes and agreed by the committee. The cost of the additional features would be covered by Mr Carasco's Community Enhancement Fund with a contribution from the Chairman.

Public comments:

Residents highlighted the small pavement and frontages of the houses and the fact that when the road is congested, traffic backs up to Albert Drive. When it is not congested, cars speed along the road. They welcomed the additional recommendation.

Member comments:

- Members noted the special circumstances of this road and in response to a question it was confirmed that the intention was that people do not exceed the speed limit and to try to make things better for the residents.
- A side effect of the traffic calming may be an improved traffic flow on Monument Road and Walton Road.

RESOLVED

Woking Joint Committee agreed that:

- (i) The average traffic speeds taken from the traffic surveys undertaken in March 2015 are well below the 30mph speed limit
- (ii) The 'turning movement' traffic surveys undertaken in April 2015 indicate that the new Albert Drive is now taking the majority of traffic and traffic flows have reduced considerably on Arnold Road.

- (iii) To note that the air quality in the area does not reach the criteria for further investigation (Annex B).
- (iv) To note the comments from Surrey Police (paragraphs 2.8 and 2.9).
- (v) To advertise a statutory public notice for the purpose of introducing additional traffic calming features along Arnold Road, and that these additional measures are introduced subject to there being no insurmountable objections to this notice. If there are any unresolved objections they will be dealt with in accordance with the county council's scheme of delegation by the Area Highways Manager, in consultation with the chairman/vice chairman of this committee and the appropriate county councillor.

41/15 HIGHWAYS UPDATE (EXECUTIVE FUNCTION) [Item 11]

Andrew Milne introduced the report which set out the highways update and the contingency plans for the rest of the year.

Member comments:

- It was noted that the works on Woodmancote Gardens are not yet complete
- Members requested the specification for the works on Blackhorse Road to be circulated.

RESOLVED

Woking Joint Committee:

- (i) Noted the progress with ITS highways and developer funded schemes, and revenue funded works for the 2015/16 financial year
- (ii) Agreed the contingency planning arrangements laid out in section 2.1.5 of this report
- (iii) Noted progress with budget expenditure
- (iv) Noted that a further Highways Update will be brought to the next meeting of this Committee.

42/15 B380 OLD WOKING ROAD - UTILITY WORKS - GOOD PRACTICE (SERVICE MONITORING AND ISSUES OF LOCAL CONCERN) [Item 12]

Kevin Orledge introduced the report which set out the good practice associated with the utility works along the Old Woking Road. It was noted that SGN agreed to undertake the actions set out in the report which were above the statutory requirements. The involvement of the Chairman was praised and it was noted that they received no complaints about the advance notification which was very welcome and unusual.

The Chairman thanked the team and noted that she had not received any complaints either.

Member comments:

- It was noted that the road would be resurfaced under Operation Horizon.
- Concern was raised about the dumped materials along Coldharbour Road and Lovelace Drive. This issue would be taken up by officers outside the meeting.

RESOLVED

Woking Joint Committee noted the report

43/15 UPDATE ON COMMUNITY SAFETY AND HEALTH AND WELLBEING SUB COMMITTEES (FOR INFORMATION) [Item 14]

Cllr Chrystie introduced the report which set out an update from the Community Safety Sub-Committee and the Health and Wellbeing Sub-Committee. The Chairman endorsed the comments made and thanked Sue Barham for all her work.

RESOLVED

Woking Joint Committee noted:

- (i) The work carried out under the Community Safety Sub-Committee and the Health and Wellbeing Sub-Committee.

44/15 FORWARD PROGRAMME (FOR INFORMATION) [Item 15]

The Chairman invited comments on future items for the Committee to consider.

- Works are due to start on Brookwood Station car park and a request was made for Highways to work with Network Rail to look at the feasibility of reversing the entrance and exit.
- Officers were asked to see if the replacement of the crossing on Connaught Road could be linked into works on the Brookwood Farm development.
- The roads around the Burnham Road area of Knaphill need looking at.
- Members need to discuss next years capital programme prior to the December meeting.

RESOLVED

Woking Joint Committee:

- (i) Noted and commented on the forward programme contained in this report.

45/15 DECISION TRACKER (FOR INFORMATION) [Item 16]

Sarah Goodman explained that the decision tracker would enable members of the public as well as the committee to keep track of where the decisions made at committee had got to. Once they have been reported as completed to committee, they will be removed from the tracker.

46/15 EXCLUSION OF THE PUBLIC [Item 17]

RESOLVED that under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting during the consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information under paragraph 3 of Part 1 of Schedule 12A of the Act.

The following item of business was considered in private by the Joint Committee. Set out below is a public summary of the decisions taken.

47/15 A322 (EXECUTIVE FUNCTION) [Item 18]

Ray Morgan introduced the report.

RESOLVED

Agreed as in the report with the addition of a further recommendation which was approved

48/15 PUBLICITY FOR PART 2 ITEMS [Item 19]

RESOLVED

The information considered in Part 2 of the meeting should not be made available to the press and public.

Meeting ended at: 9.55 pm

Chairman

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Annex 1

Notes Open Public Questions

Question 1: Jane Cuva

Could the dangerous corner of Clod House Hill with Heath House Road be looked at as the junction is dangerous?

Cllr Davis and Mrs Kemeny agreed with Mrs Cuva and officers were asked to provide a full response outside the meeting.

Question 2: Jean Strange, Chobham Road, Knaphill

There is a problem with dangerous parking and speeding on Chobham Road, Knaphill in the vicinity of Knaphill Lower and Junior Schools. Trinity Road and Ivy Dean are also affected. Residents have some solutions they would like considered.

Mr Hussain supported this and requested some additional parking bays and some enforcement. Mrs Kemeny asked about school travel plans. It was agreed that this would be taken forward outside the meeting.

Question 3. George Osborne, Arnold Road

Regarding traffic problems on Arnold Road, how many cars are travelling over 30mph to get an average speed of 24mph? Can residents have a decision on action and time lines this evening?

It was agreed that this question would be answered during agenda item 13 on the formal agenda.

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WOKING JOINT COMMITTEE

DATE: 23 SEPTEMBER 2015
SUBJECT: WRITTEN PUBLIC QUESTIONS
DIVISION: WOKING

1. Question from Phil Stubbs, Knaphill Residents Association

I would like a progress report on the Vyne barriers that should be in operation between The Broadway and Redding Way, Knaphill and also an update on any proposals to manage the congestion on the A322 through Knaphill and Brookwood.

Answer from Chairman on behalf of the committee:

The proposals to address some of the congestion issues on the A322 are being actively considered and a confidential report is before the Joint Committee.

The safety detectors in the carriageway surface, for the rising bollards by The Vyne were damaged by roadworks. The order was placed with our contractors for the repair of the detectors in March, but it has not yet been completed due to contractual issues. The bollards cannot be brought into use until the safety detectors have been repaired. I will let you know as soon as I am given a date for the repair.

2. Question from Mark Roberts

When will action be taken to improve the following:

- pedestrian access along the south side of Guildford road near Claremont Ave junction
- pedestrian road crossing facilities along Guildford Road near the junction with Claremont Ave
- traffic calming measures to deal with speeding traffic along the A320 Guildford between Claremont Ave junction and the A320/A247 roundabout

Answer from Chairman on behalf of the committee:

I understand that you have already raised this issue directly with Surrey Highways and the matter is currently under consideration. You will receive a response directly from Surrey Highways outside the meeting.

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WOKING JOINT COMMITTEE

DATE: 23 SEPTEMBER 2015

SUBJECT: WRITTEN MEMBER QUESTIONS

DIVISION: WOKING

1. Question from Mr Will Forster, Surrey County Council

Please can the Chairman confirm how much has been spent on cycling in Woking in the last two years? Please can the Chairman also confirm what is the predicted spend on cycling over the next four years?

Answer from Chairman on behalf of the committee:

Officers are in the process of compiling this information and will provide the response as soon as it is available.

2. Question from Cllr Anne Roberts, Woking Borough Council

When will electricity be available through UK Power to connect lights at the pedestrian crossing on Barnes Wallis Drive? This has been outstanding for a considerable amount of time.

Answer from Chairman on behalf of the committee:

It is acknowledged that there have been many issues with the installation of this toucan crossing however now that most of these issues have been resolved a commissioning date, using a temporary supply, now looks more likely by the end of this month. A date for a permanent electric supply from UK Power is not currently available.

3. Question from Cllr John Kingsbury, Woking Borough Council

Please provide an update on progress in obtaining Department of Transport approval for smaller signage than that already approved for cycling through Woking town centre.

Answer from Chairman on behalf of the committee:

I am pleased to advise that we have recently received informal consent from the Department of Transport for the use of the smaller cycling prohibition signs which will be slightly less intrusive in the Town Centre street scene at 470mm height x 488mm width.

The proposed signage scheme for the Town Centre is estimated at approximately £7,000 in total. The scheme will now be prepared for the Borough Council's Corporate Management Group before processing as part of our project management procedures to identify funds, procure and programme the related works.